

SEA SERVICE DEFINITIONS

DECK DEPARTMENT

MCA & PYA GUIDELINES FOR FILLING A SEA SERVICE TESTIMONIAL

Reference: MSN 1858

- ONBOARD YACHT SERVICE

Time spent signed on a yacht irrespective of the vessel's activity.

- SEA SERVICE

The combination of: Actual Days at Sea, Stand-by Service, and Yard Service.

1. Actual Days at Sea:

Time spent at sea with the main propelling machinery running for at least 4 hours or/and the vessel being powered by the force of wind (sail yachts only) within a 24-hour period (midnight to midnight).

Time spent at anchor, on a buoy or mooring is rarely considered as time at sea.

- Only when this is a necessary part of a 24-hour passage (i.e. short period at anchor whilst waiting for a berth or to transit a canal or lock, or extreme weather conditions).
- On no occasion may this period exceed that of the previous voyage.
- This cannot be the conclusion of a passage (i.e. the vessel goes to anchor rather than to a berth).
- Anchoring for rest or pleasure is not considered as part of a day at sea.

2. Watchkeeping Service:

This is "Bridge Watch" done at sea whilst underway.

- To record these days, you must be a Watchkeeping Officer holding the OOW 3000 yachts CoC and be in full charge of a navigational watch.
- Every 4 hours count as 1 day of Watchkeeping Service. This may be achieved on an accumulative basis meaning the required 4 hours do not have to be within the same 24-hour period.
- **The total watchkeeping days can never be higher than the days at sea.**

3. Shipyard Service:

Yard Service is the time when standing by a build, refit, or serious repair.

- General maintenance does not qualify as yard service.
- If this amounts to more than 90 days, please send supporting information such as a works list and a description of jobs completed during the yard period in the “Additional Information” box in the testimonial form.
- The MCA accepts a maximum of 90 days continuously or in separate periods per OOW 3000 NOE application, not per testimonial.

IMPORTANT INFORMATION

- As per MCA regulations, you need to fill digital Sea Service Testimonial through your PYA profile and send this to an appropriate signatory to sign. Reference letters, log sheets, excel sheets, or other forms or similar documents are not accepted.
- Make sure the dates on your testimonials do not overlap with other testimonials. The MCA does not accept overlapping testimonials as you cannot physically be on two different vessels at the same time. If your last testimonial finished on the 01/01/01, your next testimonial will start on the 02/01/01.
- If you were on your “off” rotation time during the testimonial period, please calculate the number of days this off time consisted of.
- Testimonial and LOA dates include the start date and end date in the calculation of the total days for that period. E.g. 01/01/2021 to 01/02/2021 = 32 days.
- Captains signing their own testimonials. Captains, please have your testimonials signed by the owner or manager.
- Chase boat captain role – please note that only sea service completed on the vessel of the testimonial can be recorded. As a chase boat is a different vessel to the principal testimonial, sea service for this vessel will need to be recorded on a separate testimonial.

SEA SERVICE DEFINITIONS

ENGINEERING DEPARTMENT

MCA & PYA GUIDELINES FOR FILLING A SEA SERVICE TESTIMONIAL

Reference: MSN 1904

- ONBOARD YACHT SERVICE

Time spent signed on a yacht irrespective of the vessel's activity, which will include the sea service.

- SEA SERVICE

The combination of: Actual Days at Sea, Yard Service, and Additional Watchkeeping Service.

4. Actual Days at Sea:

Time spent at sea with the main propelling machinery running for at least 4 hours or/and the vessel being powered by the force of wind (sail yachts only) within a 24-hour period (midnight to midnight).

Time spent at anchor, on a buoy or mooring is rarely considered as time at sea but could be Additional Watchkeeping.

In general, anchor time is:

- Only when this is a necessary part of a 24-hour passage (i.e. short period at anchor whilst waiting for a berth or to transit a canal or lock, or extreme weather conditions).
- On no occasion may this time exceed that of the previous voyage.
- This cannot be the conclusion of a passage (i.e. the vessel goes to anchor rather than to a berth).
- Anchoring for rest or pleasure is not considered as part of a day at sea.

5. Watchkeeping Service:

“Engine Room Watch” whilst underway at sea.

- Every 4 hours count as 1 day of Watchkeeping Service. This may be achieved on an accumulative basis meaning the required 4 hours do not have to be within the same 24-hour period.
- If you are applying for an SV Engineer OOW CoC, this duty can be performed in a subsidiary capacity.

- If you are applying for an SV Chief Engineer CoC you need to be in full charge of the entire watch or performing UMS duties.
- **The total watchkeeping days can never be higher than the days at sea.**

6. Additional Watchkeeping:

Additional Watchkeeping is engine room watchkeeping whilst the vessel is stationary; at anchor or made fast to the shore, providing the vessel is using its own power.

- Safe Engine Room Watchkeeping must be maintained during these periods.
- If the generators are not running, this is not Additional Watchkeeping.
- Can not be recorded in the same day as a qualifying day at sea.
- This category of sea time is relevant only to those who are applying for a Yacht-restricted CoC. If you are applying for a full SV CoC, it won't count.

7. Shipyard Service:

YARD SERVICE is shipyard service where the vessel is alongside in water, at drydock (the vessel is out of the water), or at a ship service facility (or workshop facility) out of operation where any of the following are undertaken:

- Overhaul, major service, or survey works are carried out on the main engines.
- Overhaul, major service, or survey works are carried out on the auxiliary engines.
- Overhaul, major service, or survey works are carried out on auxiliary equipment to include (but not limited to):
 - steering gears.
 - pumps.
 - power distribution systems.
 - gearbox.
 - shafts and propulsors.
 - firefighting systems and equipment.
 - hull fittings.
 - side valves.
- Survey and inspection of service tanks, fuel/fresh water, and its systems.
- Work carried out in workshops on any of the above equipment.
- Installation of new systems on board, working with contractors.

- If this amounts to more than 90 days, please add supporting information such as a works list and a description of jobs completed during the yard period to the “Additional Information” box at the bottom of the testimonial form.
** All evidence must also be sent to the MCA when applying for a NoE.*

8. Watchkeeping Service:

“Engine Room Watch” whilst underway at sea.

- Every 4 hours count as 1 day of Watchkeeping Service. This may be achieved on an accumulative basis meaning the required 4 hours do not have to be within the same 24-hour period.
- If you are applying for an SV Engineer OOW CoC, this duty can be performed in a subsidiary capacity.
- If you are applying for an SV Chief Engineer CoC you need to be in full charge of the entire watch or performing UMS duties.
- **The total watchkeeping days can never be higher than the days at sea.**

IMPORTANT INFORMATION

- As per MCA regulations, you need to fill digital Sea Service Testimonial through your PYA profile and send this to an appropriate signatory to sign. Reference letters, log sheets, excel sheets, or other forms or similar documents are not accepted.
- Make sure the dates on your testimonials do not overlap with other testimonials. The MCA does not accept overlapping testimonials as you cannot physically be on two different vessels at the same time. If your last testimonial finished on the 01/01/01, your next testimonial will start on the 02/01/01.
- If you were on your “off” rotation time during the testimonial period, please calculate the number of days this off time consisted of, and add these to “Leave”.
- Testimonial and LOA dates include the start date and end date in the calculation of the total days for that period. E.g. 01/01/2021 to 01/02/2021 = 32 days.